

SCRUTINY BOARD (CENTRAL & CORPORATE FUNCTIONS) – WORK PROGRAMME 2010/11 LAST REVISED

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Suggested Areas for Scrutiny Currently Unscheduled			

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 5th July 2009			
Scrutiny of the Budget	To receive outturn report 2009/10.		PM
Questions to The Executive Member	To discuss with the Executive Board Member areas in which Scrutiny can assist in driving up improvements.		B
Meeting date: 6th September 2009			
Quarterly Accountability Reports	To receive quarter 1 performance reports including questions to the Executive Board Member		PM
Scrutiny of the Budget	To receive 1 st quarter report 2009/10		PM
Recommendation Tracking	To monitor progress on meeting the recommendations agreed following an Inquiry into the use of consultants		MSR
Vision, LSP and Business Plan priorities -	To receive as part of the formal consultation process		RP

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 4th October 2009			
Meeting date: 1stnd November 2009			
Vision, LSP and Business Plan priorities -	Target setting		RP
Meeting date: 6th December 2009			
Scrutiny of the Budget	To receive and consider quarter 2 financial report.		PM
Quarterly Accountability Reports	To receive quarter 2 performance reports including questions to the Executive Board Member		PM
Meeting date: 10th January 2010			
Meeting date: 7th February 2010			
Scrutiny of the Budget	To receive Budget proposals		PM
Vision, LSP and Business Plan priorities -	Agree composite response to go to Executive Board		RP
Meeting date: 7th March 2010			
Scrutiny of the Budget	To receive and consider quarter 3 financial report.		PM
Recommendation Tracking	To monitor progress on meeting the recommendations agreed following an		MSR

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
	Inquiry into the use of consultants		
Quarterly Accountability Reports	To receive quarter 3 performance reports including questions to the Executive Board Member		PM
Meeting date: 4th April 2010			
Annual Report			

Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in